



# Frederick County Board of Elections

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## MINUTES of the May 18, 2022, Special Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:30 PM, in person by Board President, Mary Lou Green.

### **PRESENT:**

Mary Lou Green, President	Barbara Wagner, Election Director
Shirley McDonald, Vice President	Anthony Gutierrez, Deputy Director
Lawrence C. Hill, Secretary	Marc R. Welch, Elect. Voting Ops. Mgr.
Mary Costello, Board Member	
William Woodcock, Board Member	
Daniel B. Loftus, Board Counsel	

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### **NEW BUSINESS:**

#### A) Precinct and polling place assignments

Ms. Wagner updated the Board on the new precincts and polling places. There will be 83 precincts and 63 polling places. Mr. Loftus asked about the new precincts. Ms. Wagner identified the new precincts, and Mr. Welch discussed the precinct boundary changes which were required to accommodate the new legislative district boundaries. The Board discussed the new precincts and precinct boundary changes. Ms. Costello made a motion to accept the new precincts and polling places. Mr. Woodcock seconded the motion and it passed unanimously.

#### B) Alternate early voting site

The State Board of Elections recommended adding a fourth early voting site for the 2022 Primary Election. The regular early voting site at Middletown VFD Activities building is unavailable for 2022. Middletown Primary School was selected to handle early voting in the Middletown area for the 2022 Primary Election. The site has had all necessary site surveys completed. The drop box will also be moved to this location. Ms. Wagner requested the Board approve this change. Mr. Hill made a

motion to approve the change. Ms. McDonald seconded and the motion passed unanimously.

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**NEXT MEETING:**

Next meeting: The previously scheduled Special Board Meeting scheduled for May 19, 2022, has been canceled. The Board will meet for its next regularly scheduled meeting on June 8, 2022, at 2pm.

**EXECUTIVE SESSION:**

Ms. McDonald made the motion to move into Executive Session. Ms. Costello seconded, and the motion passed unanimously.

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**EXECUTIVE SESSION SUMMARY:**

On May 11, 2022 at 2:50 pm, the Frederick County Board of Elections met in Executive Session at the Office Conference Room on Montevue Ln., Frederick, MD. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussions pertained to the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- §3-305(b)(7) to consult with counsel to obtain legal advice.

During the executive session, the Board discussed two items: 1) Staff changes, hiring, and vacancies; and ballot drop boxes.

No vote was necessary on either item.

At 3:22 pm, Mr. Woodcock made a motion to adjourn the Executive Session, Ms. McDonald seconded, and the motion passed unanimously.

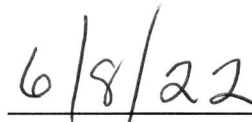
Respectfully submitted by Lawrence C. Hill, Board Secretary.

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Respectfully submitted,  
Theresa Church, Communications Specialist

Approved by:

  
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Mary Lou Green, Board President

  
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Date